

## **2022 HCA SPRING BENEFIT AUCTION ABSENTEE BID INSTRUCTIONS**

### **ABSENTEE BIDDING**

Absentee bidding will be available for the Spring Benefit Auction. If you submit absentee bids, HCA will bid competitively for you during the live In-Person auction on April 22-23, 2022. The Absentee Bid Form is available on this website: [www.HeiseyMuseum.org](http://www.HeiseyMuseum.org). You set the maximum amount you are willing to pay on each lot. Please use good judgment in arriving at your maximum bid figure.

The minimum starting bid per lot is \$15.00. Your bid must reflect the lot number, pattern, and description of the items as listed in the catalog. If you mark your bid "near mint only," we will use no discretion in your bid. If there is a variance on a lot not called in the catalog (such as unlisted damage or a difference in the number of items in a lot), we will not bid on that lot for you. Note there may be minimum bid increment raises on certain items. In the case of duplicate bids, the earliest postmark prevails.

If paying via check, please consider leaving the amount blank. Designate in the memo blank of your check an amount not to exceed the total amount of your bids. The Auction Firm Manager or HCA Treasurer will fill in the exact amount of your purchase. Surplus bid money will be refunded. Send in a SASE to return your checks. You may send a separate check for each lot or you may send one check covering the maximum amount of all bids. HCA reserves the right to reject any bid.

Successful Absentee Bidders may claim their glass at the National Heisey Glass Museum, 169 W Church St, Newark OH beginning **Tuesday, April 26 after 10:00 am ET**. The Museum will have copies of your paid receipt and bidder number. A moving and storage fee of \$5.00 per day may be assessed for items not claimed by **May 10, 2022**.

### **SUBMITTING YOUR ABSENTEE BIDS**

Bids may be submitted 2 ways:

- 1) via USPS to: "Absentee Bid" HCA, 169 W. Church St, Newark OH 43055
- 2) via Fax to: (740) 345-9638. When complete, please contact the Museum (740) 345-2932 to confirm it has arrived and is removed from the Fax machine.

Your Absentee bids must be signed and received at the Museum no later than **4:00 pm ET Friday, April 15, 2022**

### **SHIPPING**

All buyers must make their own shipping arrangements including shipping costs directly with the shipper. Glass may be picked up at the Museum beginning **Tuesday, April 26 after 10:00 am ET**. HCA is aware of the following area shippers: Express Pack and Ship: 740-366-1325, Pakmail: 740-522-2564, and UPS Store 3910: 614-939-5195. Be sure to advise the Museum of your preferred shipper. HCA is not responsible for any services provided by these vendors. HCA will work with these vendors to make sure your glass is available.

### **OTHER**

- ◇ If you have any questions, please contact the Museum.
- ◇ Auction results will be printed in a future issue of the Heisey News and posted on the Museum website.